

Standard Fees to retained clients  
 (Subject to VAT at current rate) Non-retained  
 clients should add approx. 50% to stated fee.  
 These may be varied from time to time

Work	VAT (Registration number 980 8624 85)	Retained	Non Retained	No	£
<b>Basic retainer -£25 /Inheritance/Assetretainer£25 / Business retainer £25-Per quarter</b>					
<b>Assistance with preparation of initial information prior to the meeting ( per 15mins)</b>		£25	£25		
<b>Standard Single Will</b> (Appointing executors and leaving everything to children equally; including extended gifts powers of investment and advancement no IHT considerations, No Specific gift or legacies .Estate under £300,000. Any Advice + additional trusts/work following meeting on retainer/time basis) , Single Property.		£115	£115		
<b>Standard Mirror Wills</b> (Appointing same executors and leaving everything to spouse and to children equally; not including exclusions of near relatives. No Specific gift or legacies Powers of investment and advancement, no IHT considerations. Single property/home. Joint estate under £600,000 Advice following meeting on retainer/time basis) If differing provisions as single Wills		£135	£135		
<b>Additions (* apply if circumstances exist - i.e. not optional):</b>					
<b>*Any Exclusions/unequal shares + Exclusion Clause in Will</b>		£100	£150		
<b>Letter of Exclusion</b>		£75	£100		
<b>*Specific Gifts to Persons or Charities other than grandchildren (each gift)</b>		£15	£15		
<b>*Residuary Gifts other than to Children (including Charities per gift)</b>		£25	£55		
<b>* Addition where there are IHT or multiple properties or larger estates ( assets over £300,000 per person and £600,000 per a couple per half hour (minimum ½ hour)</b>		£100	£100		
<b>Inclusion of additional person at all or part of meeting ( *or delays for consultation)</b>		£40	£100		
<b>*Absence of / locating names postcodes addresses etc. not supplied (each)</b>		£10	£15		
<b>*Search for Land Registry Number (or if not available at initial meeting) / or search</b>		£20	£30		
<b>Severance of Joint Tenancy+ Property Trust + Registration at HMLR</b>		£350	£525		
<b>Transfer of Equity</b> (Land Registry fees in addition) & or registration problems.		£300	£500		
<b>* Advising on Capacity issues</b> (but not including any additional arrangements)		£80	£120		
<b>First Letter to Doctors</b> re capacity – (other work on a time basis)		£75	£100		
<b>Disabled / Precaratory Trust / Discretionary Trust</b>		£350	£525		
<b>Lasting Powers of Attorney - With Will</b> (not including registration)	First	£120	£180		
	Second	£70	£150		
<b>Lasting Powers of Attorney – Separate</b>	Additional fee	£100	£ 90		
Graham Colley Hourly rate paid after fee agreement +VAT & if meeting over 1 hour 30 mins		£250	£250		
External attendance fee/ Out of office hours (Adjusted rates for others)		£0/100	£ 150		
Attendance at GTM to execute Will		£0	£75		
External Attendance to execute Will		£75	£150		
Rearranged appointment		£20	£20		
Retained and Non retained totals					
<b>Less deposit paid (£25.00+£5.00VAT)</b>		<b>£25</b>	<b>£25</b>		
<b>Sub Total</b>					
<b>Other</b>					
		VAT			
		<b>TOTAL</b>			

I/we request authorise that you undertake the above work as a non-contentious business agreement pursuant to Section 57 Solicitors Act 1974 as explained in your Terms of Engagement. I/we agree that this constitutes a written intimation of costs pursuant to the Solicitors Accounts Rules I/we understand that if I opt to be a retained client and receive a discount, the discount becomes payable, should I/we terminate the retainer before a sum equivalent to the discount is paid. We understand that if you undertake work in addition to the agreed fee work there will be additional costs

Signed: .....

Signed: .....

Name: .....

Name: .....

Date: .....

Date: .....

Received £ by

Cheque/Cash/Card  
 With thanks

Date:

### **Section 57 Solicitors Act 1974**

- 57.- (1) Whether or not any order is in force under section 56, a solicitor and his client may, before or after or in the course of the transaction of any non-contentious business by the solicitor, make an agreement as to his remuneration in respect of that business.
- (2) The agreement may provide for the remuneration of the solicitor by a gross sum, or by a commission or percentage, or by a salary, or otherwise, and it may be made on the terms that the amount of the remuneration stipulated for shall or shall not include all or any disbursements made by the solicitor in respect of searches, plans, travelling, stamps, fees or other matters.
- (3) The agreement shall be in writing and signed by the person to be bound by it or his agent in that behalf.
- (4) Subject to subsection (5), the agreement may be sued and recovered on or set aside in the like manner and on the like grounds as an agreement not relating to the remuneration of a solicitor.
- (5) If on any taxation of costs the agreement is relied on by the solicitor and objected to by the client as unfair or unreasonable, the taxing officer may enquire into the facts and certify them to the court, and if from that certificate it appears just to the court that the agreement should be set aside, or the amount payable under it reduced, the court may /so order and may give such consequential directions as it thinks fit.